



Idaho Society for Healthcare Engineering

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Board of Directors Meeting Minutes December, 2020

The meeting was **called to order** at 10:02am MDT by President, Curtis Johnson; Executive Director, Megan Schoenfelder; Southeast Rep, Jerry Pfeiffer; North Region Rep, Bill Spencer*; Treasurer, Glenn Diede

Absent: *; Immediate Past President, Katy Dudley; Region 10 Rep, Rick McGuffey; Associate Member, Tom Scofield, Advocacy/ASHE Liaison, Russ Harbaugh; Southwest Rep, Roger Folwell; North Region Rep, Bill Spencer*. *Voting Board Member

CONSENT AGENDA:

Minutes of November 2020 were accepted

Financial reports November 2020 Financials were accepted

Financial: Curtis and Megan reviewed proposed budget with edits from November's meeting, taking out the IHA Annual Conference and reducing travel costs by 50% since the board meetings will now be held every 2 months. This puts ISHE in a positive financial position for the year.

ASHE: Curtis was unable to attend the Virtual Chapter Leadership as his hospital is overflowing with new COVID cases. Megan will reach out to Katy to confirm if she was able to attend, and if there were any notes or updates from this. No additional ASHE updates at this time.

Conference Overview: The 2020 Conference had a very slight negative cost associated with it. Many vendors had originally signed up, however, they moved their registration to 2021 due to COVID and the event going virtual.

Webinars: Curtis is letting the presenters determine the time for the follow-up virtual webinars. The webinars were originally going to be in December, January, and February, however, ISHE will be moving these presentations to January and February. The Board agreed that the best time of day to attend would be early afternoon, around 2pm. The best days of the week would be Wednesday and Thursday. Megan will work with the presenters to set up these virtual webinars.

Strategic Planning Session: There was not a day or time that worked for everyone in the original Doodle that Megan sent out for the Strategic Planning session. Curtis would like to have Megan send out a new Doodle for February, since the Board is now set to meet every other month. Discussions moved to the Annual Conference, where Curtis felt the summer when kids are out of school would be best. It was determined that the month of August, in Boise at the Hilton Garden Inn for 2021 would be ISHE's plan. More discussions are set to occur at the Strategic Planning Session, so Megan will hold off on reaching out at this time. Bill asked about the video recording from the 2020 Virtual Conference and when that would be available. Megan had sent the link to the video out originally right after the conference, but will send again, along with CE credits.

Additional updates: none at this time.

With no further business, the meeting adjourned at 10:23 am MDT